



## Horsforth School

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PCB/KLM/AMO

30 March 2017

Dear Parent/carer

Welcome to Horsforth School. I am delighted that you have selected Horsforth School for your son/daughter and that they have now been offered a place to start September 2017.

This is an opportunity to give you further information about some of the events that will be taking place over the coming months which will hopefully ease the transition process for your child.

The next step is for your child to attend a **'Getting to know us session'** here at Horsforth School along with their Year 6 class teacher and peers. The sessions will be at the end of May, before half term. It is up to the individual primary schools to arrange transport for their students and the Year 6 teacher will stay with them. Students will meet myself and Mrs Nowell (Assistant Head and Leadership link for Year 7) when we will give them information about the lessons they will study, how to find their way around the school and our behaviour and classroom expectations. They will also be given the opportunity to ask some of our current Year 7s about life at Horsforth School in a Q and A session. Following this, students will have a short tour of the school and finish with a free lunch in our diner. Further details, including specific dates and times will come through the Primary Schools nearer the time.

You are invited to a **'New Intake Information Evening'** on Tuesday 20 June. This evening is for parents/carers only. Further details will come via your Primary School. On this night, you will be given further information about our policies and procedures and the rest of the transition process. You will also be able to sample some of the food from our diner prepared by our Executive Chef David Carrack and meet our uniform suppliers.

Students will then be invited to a **'Taster Day'** on Friday 30 June where they will meet and spend time with their new form group and tutor. They will also sample some typical lessons on this day and have a full tour of the school. Students may purchase lunch from the diner

or bring their own. It is up to you to make arrangements for their travel to and from school on this day. Students must come in their primary school uniform. Students will be given a **'Getting to know us'** booklet to complete in class and then at home. They will also be given a **summer project** to be completed before they start with us in September.

Horsforth Children's Services work with ourselves and the primary schools to offer a **Summer Transition Camp** where students complete activities with Horsforth School staff for 4 days from Thursday 27 July to Tuesday 1 August. This gives students the opportunity to familiarise themselves with the school in order to reassure them for their impending start. Further details will be given on the *New Intake Evening* or can be gained from *Horsforth Children's Services*.

Lots more is planned for the Autumn term but we will tell you about that nearer the time, for now our aim is to answer some of your initial questions about the coming months. We hope we have managed to do this. Please remember that you will receive more information on our New Intake Evening; this is only an introduction.

Also attached is a newsletter for your son/daughter. This outlines for them, the events that will be happening over the coming months. We will obviously explain these further at the 'Getting to know us' sessions but for now it will give them some idea of what to expect.

The Year 7 team and I look forward to working with you and your son/daughter to ensure they have a smooth transition to Horsforth School.

Kind Regards



Miss K McFadden  
Pastoral Leader Year 7